



## **Veritau North Yorkshire Limited**

Meeting of the Board of Directors - Minutes  
County Hall, Northallerton  
9.15 am - 7 December 2018

### Board Members in Attendance

Louise Branford-White (LBW) - chair for meeting  
Karen Iveson (KI) - chair  
Sian Moore (SM)  
Richard Smith (RS)  
Max Thomas (MT)

- 1 Apologies, preliminaries & introductions  
Apologies received from Anton Hodge. KI was unavailable at the start of the meeting. LBW was nominated and approved as chair for the meeting.
- 2 Declarations of interests  
MT and RS declared an interest in items 9 and 10 on the agenda regarding future pay and leave proposals.
- 3 Announcements  
None
- 4 Minutes of the meeting held on 11 July 2018  
Approved
- 5 Update on outstanding actions  
No outstanding actions.
- 6 2018/18 Finance & performance update report  
The board discussed projected levels of profits and likely outturn. DPO services will be a significant factor in levels of profitability this year; the board queried likely take up for future years. Other areas discussed included delivery of counter fraud services; progress in delivering data enabled services and work for housing associations.

- 7 PSIAS draft report  
Findings from the recent external assessment of internal audit services against the PSIAS were presented. Overall the report was very positive. Some areas for development were highlighted and proposed actions to address these issues will be developed. The board expressed thanks to the internal audit team for their work and the positive report.
- 8 Salary benchmarking  
A report was presented showing salary benchmarking information for Veritau compared to other local authority assurance services (including some shared services). Following discussion the board noted the report.
- 9 New grading structure for 2019/20  
The report set out a proposed new salary structure for Veritau and VNY to apply from April 2019, including a new pay spine and revisions to current job bands.  
  
Following discussion, the board voted by a majority to accept the proposals (MT and RS abstained).
- 10 Proposed changes to annual leave entitlement  
The report presented a proposal to introduce a new level of leave entitlement for employees who had been with the company for between two and five years, to support measures to address recruitment and retention issues. The report also proposed minor changes to other annual leave entitlement.  
  
Following discussion, the board approved the proposals (MT and RS abstained).
- 11 Any other business  
None

Date of next meeting      To be confirmed